



Initiators Organization for Human Rights & Democracy

## IOHRD Human Rights Violation Complaint

(Arbitrary arrest, Extrajudicial execution, Torture, Forced disappearance)

### Date:

#### First : Complainant's information

- family Name:
- First Name:
- Birth date and place:
- Citizenship/ nationality:
- Gender:
- Marital status and number of children:
- Work position:
- Ethnicity, religion group, social group ( if needed)
- Passport Number/ Identification Card number( if any)
- Recent Address:
- -----
- Postal Address for the confidential communication ( if it is different from the recent address)
- -----
- Phone number or fax if any:
- Email Address:
- Please clarify if you are the principal victim or not, are there more than one victim? If yes, please provide other victims' information.
- I'm the principal victim: Yes  No  if NO what is your relationship to the Victim)
- If you are submitting the complaint on behalf of an alleged victim/ victimes, please provide a proof of their permission. Or clarify the reasons behind submitting the complaint without their permission.
- I'm submitting the complaint on behalf of victim/victims based on their



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• attached permission Yes  No

• I'm submitting the complaint on behalf of the victim/ victims without their permission for these reasons

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**Second:** Information about the alleged victim/ victims if they are different from the complainant:

- Family Name:
- victims' Name:
- Birth Date and Place:
- Citizenship/ nationality:
- Passport Number/ Identification Card Number( if any):
- Gender:
- Marital Status and number of Children:
- Work position:
- Ethnicity, religion group, social group( if needed):

• Recent Address:-----  
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• Postal Address for confidential communication (if it is different from the recent address)  
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• Phone Number/ Fax( if any):

• Email Address:

• In case of there are more than one victim, please submit a list of attachments includes all the above information about each victim with the complaint.



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• Victim's Current Status: Free  announced detainee  Forced disappearances

• Victim's family Status: -----

**Third: Target Country/ Violations**

• Country Name:

• Alleged Violations:

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**Fourth: Exhaust Domestic Remedies/ Seek Other international Procedures and remedies.**

Please explain, in details, all domestic procedures and remedies that was taken by the victim/ victims or on behalf of them including exhaust domestic courts, public authorities, dates of the complaints, and results

Procedure Type:

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Date/Dates -----

Place/Places -----

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Who Started the Procedure:

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Domestic Authority or Institution that was exhausted:

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Name of the court that was entertained the case ( If any)

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**Opponent Party:**

Opponent personal Information if he/she is a natural person:

- Family Name:
- First Name:
- Work Position:
- Address:

What are the reasons If you did not exhaust the domestic remedies:

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Details of inability to use the domestic remedies because of the unreasonable delay or inability to reach them or any other reasons:

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Has the same issue brought to the international consideration for investigation or settlement:

Yes  No

If the answer is “Yes”, What are the procedures that were/are taken? What is/was the case type? When ? And What are/were the results?

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**Fifth: Complaint Circumstances:**

Please, write in details the alleged violation circumstances and events chronologically including all matters which might be related to your personal status evaluation. Reasons that made you think the alleged circumstances and events compose violation of your rights.



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Arbitrary Arrest  Extrajudicial execution  Torture  Forced disappearance  Other

Please provide details supporting information about the alleged violation including:

**Date** / / **Time** ----- **Location** -----

**Arrest location:** ----- **Country, city,** -----

**Who did the arrest:** governmental authority  Non-governmental work with the government permission  Non-governmental and without government permission

Name of the authority or group that did the arrest:

Details about the arrest and how it happened:

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Current victim's location if known: Name of the detention Center:

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Date and location of the last seen, if it is forced disappearance case

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Date of the forced disappearance: / /

If the detainee was visited? Yes  No



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Visit date:     /     /

Location:

Nature of the alleged violation/ violations:

Provide detailed information about the alleged violation/s in the complaint including:

Describe the alleged violation/s and the alleged perpetrator/s.

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Was the detainee forced to false confess?     Yes    No

Was this false confession used before the court?   Yes    No

Name of the investigator or perpetrator in the case of extrajudicial execution or torture( if known):

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Court name:-----

Case date and Number:-----

Do you have medical report?     Yes    No

In case of death, is there medical report?   Yes    No



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Have the death been investigated? Yes  No

Name of the investigating court or the authority:

Reasons of the death that were announced by the investigation authority:

Have the perpetrators been prosecuted by any authority? Yes  No

Who prosecute them? -----

Type of prosecution:-----

Have the victims' family received any compensation? Yes  No

Violated verdict/s or judgments at the national level or due to the execution of the international commitment. If there are many violated verdicts, please provide details for each one separately:

At the National Level: -----  
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At the International Level:  
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Complainant's signature:----- Location:-----Date: / /

**Sixth: Complaint Supporting Documents (Please attach copies not the original)**





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1. Written consent if you are submitting the complaint on behalf of other person or reasons for not having such consent.
2. Copy of the domestic authority verdict (it's beneficial to attach the related national code/law)
3. Other submitted complaints to request international investigation or settlement and all related statements.
4. All supporting documents that support the alleged violation/s which should be consistent with your description to the circumstances and events that compose the violation/s such as (photos, medical reports, death certificate, and other documents).

### **Seventh: Authorization**

I authorize Initiator Organization for Human Rights and Democracy( IOHRD) to represent me in this complaint, follow up, communicate with the official and non-official national and international entities and institutions including the United Nations bodies and other regional and international organizations.

signature:----- Location:----- Date: / /

Please, send the complaint to IOHRD's Email: [info@iohrd.nl](mailto:info@iohrd.nl)

IOHRD work is confidential to protect complainant's information and safety. IOHRD may share some information with the other supporters and protectors. This complaint free of charge. IOHRD does not charge any fees for its services and communication. IOHRD Does not guarantee the stop or remove the violation or prosecute the perpetrators without authorities support and collaboration. IOHRD does not have time window for any case especially if the delay because of missing information that you are incharge to provide.